

# DA Form 1 – Development application details

Approved form (version 1.4 effective 15 December 2023) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot)**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

**Note:** All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

## PART 1 – APPLICANT DETAILS

| 1) Applicant details                                |                                                 |
|-----------------------------------------------------|-------------------------------------------------|
| Applicant name(s) (individual or company full name) | Devmoz Properties Pty Ltd                       |
| Contact name (only applicable for companies)        | Mitchell Gassman                                |
| Postal address (P.O. Box or street address)         | c/ Gassman Development Perspectives, PO Box 392 |
| Suburb                                              | Beenleigh                                       |
| State                                               | QLD                                             |
| Postcode                                            | 4207                                            |
| Country                                             | Australia                                       |
| Contact number                                      | (07) 3807 3333                                  |
| Email address (non-mandatory)                       | mitchell@gassman.com.au                         |
| Mobile number (non-mandatory)                       | 0437 073 333                                    |
| Fax number (non-mandatory)                          | -                                               |
| Applicant's reference number(s) (if applicable)     | 6228 – VXO & WM                                 |

| 2) Owner's consent                                                                                             |  |
|----------------------------------------------------------------------------------------------------------------|--|
| 2.1) Is written consent of the owner required for this development application?                                |  |
| <input type="checkbox"/> Yes – the written consent of the owner(s) is attached to this development application |  |
| <input checked="" type="checkbox"/> No – proceed to 3)                                                         |  |

## PART 2 – LOCATION DETAILS

### 3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

**Note:** Provide details below and attach a site plan for any or all premises part of the development application. For further information, see [DA Forms Guide: Relevant plans](#).

#### 3.1) Street address and lot on plan

- ☐ Street address **AND** lot on plan (all lots must be listed), **or**  
☐ Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).

|    |          |            |                                    |                          |
|----|----------|------------|------------------------------------|--------------------------|
| a) | Unit No. | Street No. | Street Name and Type               | Suburb                   |
|    |          | 1          | Homestead Drive                    | STAPYLTON                |
|    | Postcode | Lot No.    | Plan Type and Number (e.g. RP, SP) | Local Government Area(s) |
|    | 4207     | 101,102    | SP316137                           | CoGC                     |
| b) | Unit No. | Street No. | Street Name and Type               | Suburb                   |
|    |          |            |                                    |                          |
|    | Postcode | Lot No.    | Plan Type and Number (e.g. RP, SP) | Local Government Area(s) |
|    |          |            |                                    |                          |

#### 3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

**Note:** Place each set of coordinates in a separate row.

- ☐ Coordinates of premises by longitude and latitude

|              |             |                                                                                                     |                                          |
|--------------|-------------|-----------------------------------------------------------------------------------------------------|------------------------------------------|
| Longitude(s) | Latitude(s) | Datum                                                                                               | Local Government Area(s) (if applicable) |
|              |             | <input type="checkbox"/> WGS84<br><input type="checkbox"/> GDA94<br><input type="checkbox"/> Other: |                                          |

- ☐ Coordinates of premises by easting and northing

|            |             |                                                                                           |                                                                                                     |                                          |
|------------|-------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------------------------------|
| Easting(s) | Northing(s) | Zone Ref.                                                                                 | Datum                                                                                               | Local Government Area(s) (if applicable) |
|            |             | <input type="checkbox"/> 54<br><input type="checkbox"/> 55<br><input type="checkbox"/> 56 | <input type="checkbox"/> WGS84<br><input type="checkbox"/> GDA94<br><input type="checkbox"/> Other: |                                          |

#### 3.3) Additional premises

- ☐ Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application  
☒ Not required

### 4) Identify any of the following that apply to the premises and provide any relevant details

- ☐ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:

- ☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

- ☐ In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

- ☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:

|                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Listed on the Environmental Management Register (EMR) under the <i>Environmental Protection Act 1994</i> |
| EMR site identification: <input type="text"/>                                                                                     |
| <input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>        |
| CLR site identification: <input type="text"/>                                                                                     |

#### 5) Are there any existing easements over the premises?

*Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).*

- ☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- ☒ No

## PART 3 – DEVELOPMENT DETAILS

### Section 1 – Aspects of development

#### 6.1) Provide details about the first development aspect

a) What is the type of development? *(tick only one box)*

- ☐ Material change of use    ☐ Reconfiguring a lot    ☒ Operational work    ☐ Building work

b) What is the approval type? *(tick only one box)*

- ☒ Development permit    ☐ Preliminary approval    ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☒ Code assessment    ☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

Non Standard VXO x 1, Minor Civil (Footpath) and Associated building works (water connection)

e) Relevant plans

**Note:** *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms guide: Relevant plans](#).*

- ☒ Relevant plans of the proposed development are attached to the development application

#### 6.2) Provide details about the second development aspect

a) What is the type of development? *(tick only one box)*

- ☐ Material change of use    ☐ Reconfiguring a lot    ☐ Operational work    ☐ Building work

b) What is the approval type? *(tick only one box)*

- ☐ Development permit    ☐ Preliminary approval    ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☐ Code assessment    ☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

e) Relevant plans

**Note:** *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).*

- ☐ Relevant plans of the proposed development are attached to the development application

#### 6.3) Additional aspects of development

- ☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application

- ☒ Not required

## Section 2 – Further development details

| 7) Does the proposed development application involve any of the following? |                                                                                                      |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Material change of use                                                     | <input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument |
| Reconfiguring a lot                                                        | <input type="checkbox"/> Yes – complete division 2                                                   |
| Operational work                                                           | <input checked="" type="checkbox"/> Yes – complete division 3                                        |
| Building work                                                              | <input type="checkbox"/> Yes – complete DA Form 2 – Building work details                            |

### Division 1 – Material change of use

**Note:** This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

| 8.1) Describe the proposed material change of use                                 |                                                                               |                                          |                                                    |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------|
| Provide a general description of the proposed use                                 | Provide the planning scheme definition (include each definition in a new row) | Number of dwelling units (if applicable) | Gross floor area (m <sup>2</sup> ) (if applicable) |
|                                                                                   |                                                                               |                                          |                                                    |
|                                                                                   |                                                                               |                                          |                                                    |
|                                                                                   |                                                                               |                                          |                                                    |
| 8.2) Does the proposed use involve the use of existing buildings on the premises? |                                                                               |                                          |                                                    |
| <input type="checkbox"/> Yes                                                      |                                                                               |                                          |                                                    |
| <input type="checkbox"/> No                                                       |                                                                               |                                          |                                                    |

### Division 2 – Reconfiguring a lot

**Note:** This division is only required to be completed if any part of the development application involves reconfiguring a lot.

| 9.1) What is the total number of existing lots making up the premises?          |                                                                                                                         |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
|                                                                                 |                                                                                                                         |
| 9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes) |                                                                                                                         |
| <input type="checkbox"/> Subdivision (complete 10))                             | <input type="checkbox"/> Dividing land into parts by agreement (complete 11))                                           |
| <input type="checkbox"/> Boundary realignment (complete 12))                    | <input type="checkbox"/> Creating or changing an easement giving access to a lot from a constructed road (complete 13)) |

| 10) Subdivision                                                                                         |             |            |            |                        |
|---------------------------------------------------------------------------------------------------------|-------------|------------|------------|------------------------|
| 10.1) For this development, how many lots are being created and what is the intended use of those lots: |             |            |            |                        |
| Intended use of lots created                                                                            | Residential | Commercial | Industrial | Other, please specify: |
|                                                                                                         |             |            |            |                        |
| Number of lots created                                                                                  |             |            |            |                        |
| 10.2) Will the subdivision be staged?                                                                   |             |            |            |                        |
| <input type="checkbox"/> Yes – provide additional details below                                         |             |            |            |                        |
| <input type="checkbox"/> No                                                                             |             |            |            |                        |
| How many stages will the works include?                                                                 |             |            |            |                        |
| What stage(s) will this development application apply to?                                               |             |            |            |                        |

| 11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts? |             |            |            |                        |
|-------------------------------------------------------------------------------------------------------------------------|-------------|------------|------------|------------------------|
| Intended use of parts created                                                                                           | Residential | Commercial | Industrial | Other, please specify: |
| Number of parts created                                                                                                 |             |            |            |                        |

| 12) Boundary realignment                                                            |                        |                         |                        |
|-------------------------------------------------------------------------------------|------------------------|-------------------------|------------------------|
| 12.1) What are the current and proposed areas for each lot comprising the premises? |                        |                         |                        |
| Current lot                                                                         |                        | Proposed lot            |                        |
| Lot on plan description                                                             | Area (m <sup>2</sup> ) | Lot on plan description | Area (m <sup>2</sup> ) |
|                                                                                     |                        |                         |                        |
|                                                                                     |                        |                         |                        |
| 12.2) What is the reason for the boundary realignment?                              |                        |                         |                        |
|                                                                                     |                        |                         |                        |

| 13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement?<br>(attach schedule if there are more than two easements) |           |            |                                                   |                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|---------------------------------------------------|-----------------------------------------------------|
| Existing or proposed?                                                                                                                                                  | Width (m) | Length (m) | Purpose of the easement? (e.g. pedestrian access) | Identify the land/lot(s) benefitted by the easement |
|                                                                                                                                                                        |           |            |                                                   |                                                     |
|                                                                                                                                                                        |           |            |                                                   |                                                     |

### Division 3 – Operational work

**Note:** This division is only required to be completed if any part of the development application involves operational work.

| 14.1) What is the nature of the operational work?                                                                                                                                   |                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Road work<br><input type="checkbox"/> Drainage work<br><input type="checkbox"/> Landscaping<br><input checked="" type="checkbox"/> Other – please specify: | <input type="checkbox"/> Stormwater<br><input type="checkbox"/> Earthworks<br><input type="checkbox"/> Signage<br><input checked="" type="checkbox"/> Water infrastructure<br><input type="checkbox"/> Sewage infrastructure<br><input type="checkbox"/> Clearing vegetation |
| Non Standard VXO x 1, Minor Civil (Footpath) and water connection                                                                                                                   |                                                                                                                                                                                                                                                                              |
| 14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)                                                                                  |                                                                                                                                                                                                                                                                              |
| <input type="checkbox"/> Yes – specify number of new lots:                                                                                                                          |                                                                                                                                                                                                                                                                              |
| <input checked="" type="checkbox"/> No                                                                                                                                              |                                                                                                                                                                                                                                                                              |
| 14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)                                                                              |                                                                                                                                                                                                                                                                              |
| \$ 90,000                                                                                                                                                                           |                                                                                                                                                                                                                                                                              |

## PART 4 – ASSESSMENT MANAGER DETAILS

| 15) Identify the assessment manager(s) who will be assessing this development application                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Gold Coast City Council                                                                                                                                                                                                                                                                             |
| 16) Has the local government agreed to apply a superseded planning scheme for this development application?                                                                                                                                                                                         |
| <input type="checkbox"/> Yes – a copy of the decision notice is attached to this development application<br><input type="checkbox"/> The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached<br><input checked="" type="checkbox"/> No |

## PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements?

**Note:** A development application will require referral if prescribed by the Planning Regulation 2017.

☒ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **Chief Executive of the Planning Act 2016:**

- ☐ Clearing native vegetation
- ☐ Contaminated land (*unexploded ordnance*)
- ☐ Environmentally relevant activities (ERA) (*only if the ERA has not been devolved to a local government*)
- ☐ Fisheries – aquaculture
- ☐ Fisheries – declared fish habitat area
- ☐ Fisheries – marine plants
- ☐ Fisheries – waterway barrier works
- ☐ Hazardous chemical facilities
- ☐ Heritage places – Queensland heritage place (*on or near a Queensland heritage place*)
- ☐ Infrastructure-related referrals – designated premises
- ☐ Infrastructure-related referrals – state transport infrastructure
- ☐ Infrastructure-related referrals – State transport corridor and future State transport corridor
- ☐ Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
- ☐ Infrastructure-related referrals – near a state-controlled road intersection
- ☐ Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
- ☐ Koala habitat in SEQ region – key resource areas
- ☐ Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
- ☐ Ports – Brisbane core port land – environmentally relevant activity (ERA)
- ☐ Ports – Brisbane core port land – tidal works or work in a coastal management district
- ☐ Ports – Brisbane core port land – hazardous chemical facility
- ☐ Ports – Brisbane core port land – taking or interfering with water
- ☐ Ports – Brisbane core port land – referable dams
- ☐ Ports – Brisbane core port land – fisheries
- ☐ Ports – Land within Port of Brisbane's port limits (*below high-water mark*)
- ☐ SEQ development area
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – community activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – urban activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – combined use
- ☐ SEQ northern inter-urban break – tourist activity or sport and recreation activity
- ☐ SEQ northern inter-urban break – community activity
- ☐ SEQ northern inter-urban break – indoor recreation
- ☐ SEQ northern inter-urban break – urban activity
- ☐ SEQ northern inter-urban break – combined use
- ☐ Tidal works or works in a coastal management district
- ☐ Reconfiguring a lot in a coastal management district or for a canal
- ☐ Erosion prone area in a coastal management district
- ☐ Urban design
- ☐ Water-related development – taking or interfering with water
- ☐ Water-related development – removing quarry material (*from a watercourse or lake*)
- ☐ Water-related development – referable dams
- ☐ Water-related development – levees (*category 3 levees only*)
- ☐ Wetland protection area

|                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters requiring referral to the local government:</b><br><input type="checkbox"/> Airport land<br><input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA has been devolved to local government)</i><br><input type="checkbox"/> Heritage places – Local heritage places                                              |
| <b>Matters requiring referral to the Chief Executive of the distribution entity or transmission entity:</b><br><input type="checkbox"/> Infrastructure-related referrals – Electricity infrastructure                                                                                                                                                     |
| <b>Matters requiring referral to:</b> <ul style="list-style-type: none"> <li>• The <b>Chief Executive of the holder of the licence</b>, if not an individual</li> <li>• The <b>holder of the licence</b>, if the holder of the licence is an individual</li> </ul> <input type="checkbox"/> Infrastructure-related referrals – Oil and gas infrastructure |
| <b>Matters requiring referral to the Brisbane City Council:</b><br><input type="checkbox"/> Ports – Brisbane core port land                                                                                                                                                                                                                               |
| <b>Matters requiring referral to the Minister responsible for administering the Transport Infrastructure Act 1994:</b><br><input type="checkbox"/> Ports – Brisbane core port land <i>(where inconsistent with the Brisbane port LUP for transport reasons)</i><br><input type="checkbox"/> Ports – Strategic port land                                   |
| <b>Matters requiring referral to the relevant port operator, if applicant is not port operator:</b><br><input type="checkbox"/> Ports – Land within Port of Brisbane's port limits <i>(below high-water mark)</i>                                                                                                                                         |
| <b>Matters requiring referral to the Chief Executive of the relevant port authority:</b><br><input type="checkbox"/> Ports – Land within limits of another port <i>(below high-water mark)</i>                                                                                                                                                            |
| <b>Matters requiring referral to the Gold Coast Waterways Authority:</b><br><input type="checkbox"/> Tidal works or work in a coastal management district <i>(in Gold Coast waters)</i>                                                                                                                                                                   |
| <b>Matters requiring referral to the Queensland Fire and Emergency Service:</b><br><input type="checkbox"/> Tidal works or work in a coastal management district <i>(involving a marina (more than six vessel berths))</i>                                                                                                                                |

|                                                                                                                                                                                                                                                          |                 |                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------|
| <b>18) Has any referral agency provided a referral response for this development application?</b>                                                                                                                                                        |                 |                           |
| <input type="checkbox"/> Yes – referral response(s) received and listed below are attached to this development application<br><input checked="" type="checkbox"/> No                                                                                     |                 |                           |
| Referral requirement                                                                                                                                                                                                                                     | Referral agency | Date of referral response |
|                                                                                                                                                                                                                                                          |                 |                           |
|                                                                                                                                                                                                                                                          |                 |                           |
| Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application <i>(if applicable)</i> . |                 |                           |
|                                                                                                                                                                                                                                                          |                 |                           |

## PART 6 – INFORMATION REQUEST

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>19) Information request under Part 3 of the DA Rules</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this development application<br><input type="checkbox"/> I do not agree to accept an information request for this development application                                                                                                                                                                                                                                                                                                                                                        |
| <b>Note:</b> By not agreeing to accept an information request I, the applicant, acknowledge:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <ul style="list-style-type: none"> <li>• that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties</li> <li>• Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.</li> </ul> |
| Further advice about information requests is contained in the <a href="#">DA Forms Guide</a> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

## PART 7 – FURTHER DETAILS

| 20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)                                                       |                  |               |                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|--------------------|
| <input checked="" type="checkbox"/> Yes – provide details below or include details in a schedule to this development application<br><input type="checkbox"/> No |                  |               |                    |
| List of approval/development application references                                                                                                             | Reference number | Date          | Assessment manager |
| <input checked="" type="checkbox"/> Approval<br><input type="checkbox"/> Development application                                                                | MCU/2023/471     | 29 April 2024 | CoGC               |
| <input type="checkbox"/> Approval<br><input type="checkbox"/> Development application                                                                           |                  |               |                    |

| 21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------|
| <input type="checkbox"/> Yes – a copy of the receipted QLeave form is attached to this development application<br><input type="checkbox"/> No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid<br><input checked="" type="checkbox"/> Not applicable (e.g. building and construction work is less than \$150,000 excluding GST) |                      |                                |
| Amount paid                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Date paid (dd/mm/yy) | QLeave levy number (A, B or E) |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                                |

| 22) Is this development application in response to a show cause notice or required as a result of an enforcement notice? |  |
|--------------------------------------------------------------------------------------------------------------------------|--|
| <input type="checkbox"/> Yes – show cause or enforcement notice is attached<br><input checked="" type="checkbox"/> No    |  |

| 23) Further legislative requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                         |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------|--|
| <b>Environmentally relevant activities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                         |  |
| 23.1) Is this development application also taken to be an application for an environmental authority for an <b>Environmentally Relevant Activity (ERA)</b> under section 115 of the <i>Environmental Protection Act 1994</i> ?                                                                                                                                                                                                                                                                                                                                                                       |  |                         |  |
| <input type="checkbox"/> Yes – the required attachment (form ESR/2015/1791) for an application for an environmental authority accompanies this development application, and details are provided in the table below<br><input checked="" type="checkbox"/> No<br><b>Note:</b> Application for an environmental authority can be found by searching “ESR/2015/1791” as a search term at <a href="http://www.qld.gov.au">www.qld.gov.au</a> . An ERA requires an environmental authority to operate. See <a href="http://www.business.qld.gov.au">www.business.qld.gov.au</a> for further information. |  |                         |  |
| Proposed ERA number:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | Proposed ERA threshold: |  |
| Proposed ERA name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                         |  |
| <input type="checkbox"/> Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                         |  |
| <b>Hazardous chemical facilities</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                         |  |
| 23.2) Is this development application for a <b>hazardous chemical facility</b> ?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                         |  |
| <input type="checkbox"/> Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application<br><input checked="" type="checkbox"/> No<br><b>Note:</b> See <a href="http://www.business.qld.gov.au">www.business.qld.gov.au</a> for further information about hazardous chemical notifications.                                                                                                                                                                                                                                             |  |                         |  |

### **Clearing native vegetation**

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation that the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application includes written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

**Note:** 1. Where a development application for operational work or material change of use requires a s22A determination and this is not included, the development application is prohibited development.  
2. See <https://www.qld.gov.au/environment/land/vegetation/applying> for further information on how to obtain a s22A determination.

### **Environmental offsets**

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

**Note:** The environmental offset section of the Queensland Government's website can be accessed at [www.qld.gov.au](http://www.qld.gov.au) for further information on environmental offsets.

### **Koala habitat in SEQ Region**

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work which is assessable development under Schedule 10, Part 10 of the Planning Regulation 2017?

☐ Yes – the development application involves premises in the koala habitat area in the koala priority area

☐ Yes – the development application involves premises in the koala habitat area outside the koala priority area

☒ No

**Note:** If a koala habitat area determination has been obtained for this premises and is current over the land, it should be provided as part of this development application. See koala habitat area guidance materials at [www.des.qld.gov.au](http://www.des.qld.gov.au) for further information.

### **Water resources**

23.6) Does this development application involve **taking or interfering with underground water through an artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the Water Act 2000**?

☐ Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the *Water Act 2000* may be required prior to commencing development

☒ No

**Note:** Contact the Department of Natural Resources, Mines and Energy at [www.dnrme.qld.gov.au](http://www.dnrme.qld.gov.au) for further information.

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. If the development application involves:

- Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1
- Taking or interfering with water in a watercourse, lake or spring: complete DA Form 1 Template 2
- Taking overland flow water: complete DA Form 1 Template 3.

### **Waterway barrier works**

23.7) Does this application involve **waterway barrier works**?

☐ Yes – the relevant template is completed and attached to this development application

☒ No

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. For a development application involving waterway barrier works, complete DA Form 1 Template 4.

### **Marine activities**

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants**?

☐ Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*

☒ No

**Note:** See guidance materials at [www.daf.qld.gov.au](http://www.daf.qld.gov.au) for further information.

### **Quarry materials from a watercourse or lake**

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000*?

- ☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development  
☒ No

**Note:** Contact the Department of Natural Resources, Mines and Energy at [www.dnrme.qld.gov.au](http://www.dnrme.qld.gov.au) and [www.business.qld.gov.au](http://www.business.qld.gov.au) for further information.

### **Quarry materials from land under tidal waters**

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995*?

- ☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development  
☒ No

**Note:** Contact the Department of Environment and Science at [www.des.qld.gov.au](http://www.des.qld.gov.au) for further information.

### **Referable dams**

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the *Water Supply Act*)?

- ☐ Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the *Water Supply Act* is attached to this development application  
☒ No

**Note:** See guidance materials at [www.dnrme.qld.gov.au](http://www.dnrme.qld.gov.au) for further information.

### **Tidal work or development within a coastal management district**

23.12) Does this development application involve **tidal work or development in a coastal management district**?

- ☐ Yes – the following is included with this development application:
- ☐ Evidence the proposal meets the code for assessable development that is prescribed tidal work (*only required if application involves prescribed tidal work*)
  - ☐ A certificate of title
- ☒ No

**Note:** See guidance materials at [www.des.qld.gov.au](http://www.des.qld.gov.au) for further information.

### **Queensland and local heritage places**

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

- ☐ Yes – details of the heritage place are provided in the table below  
☒ No

**Note:** See guidance materials at [www.des.qld.gov.au](http://www.des.qld.gov.au) for information requirements regarding development of Queensland heritage places.

|                             |  |           |  |
|-----------------------------|--|-----------|--|
| Name of the heritage place: |  | Place ID: |  |
|-----------------------------|--|-----------|--|

### **Brothels**

23.14) Does this development application involve a **material change of use for a brothel**?

- ☐ Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*  
☒ No

### **Decision under section 62 of the Transport Infrastructure Act 1994**

23.15) Does this development application involve new or changed access to a state-controlled road?

- ☐ Yes – this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)  
☒ No

### Walkable neighbourhoods assessment benchmarks under Schedule 12A of the Planning Regulation

23.16) Does this development application involve reconfiguring a lot into 2 or more lots in certain residential zones (except rural residential zones), where at least one road is created or extended?

☐ Yes – Schedule 12A is applicable to the development application and the assessment benchmarks contained in schedule 12A have been considered

☒ No

**Note:** See guidance materials at [www.planning.dsdmip.qld.gov.au](http://www.planning.dsdmip.qld.gov.au) for further information.

## PART 8 – CHECKLIST AND APPLICANT DECLARATION

### 24) Development application checklist

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

☒ Yes

**Note:** See the Planning Regulation 2017 for referral requirements

If building work is associated with the proposed development, Parts 4 to 6 of [DA Form 2 – Building work details](#) have been completed and attached to this development application

☐ Yes

☒ Not applicable

Supporting information addressing any applicable assessment benchmarks is with the development application

**Note:** This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning Report Template](#).

☒ Yes

Relevant plans of the development are attached to this development application

**Note:** Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).

☒ Yes

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21)

☐ Yes

☒ Not applicable

### 25) Applicant declaration

☒ By making this development application, I declare that all information in this development application is true and correct

☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

**Note:** It is unlawful to intentionally provide false or misleading information.

**Privacy** – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, *Planning Regulation 2017* and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the *Planning Regulation 2017*, and the access rules made under the *Planning Act 2016* and *Planning Regulation 2017*; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received:  Reference number(s):

| Notification of engagement of alternative assessment manager |  |
|--------------------------------------------------------------|--|
| Prescribed assessment manager                                |  |
| Name of chosen assessment manager                            |  |
| Date chosen assessment manager engaged                       |  |
| Contact number of chosen assessment manager                  |  |
| Relevant licence number(s) of chosen assessment manager      |  |

| QLeave notification and payment                                 |  |                      |  |
|-----------------------------------------------------------------|--|----------------------|--|
| <i>Note: For completion by assessment manager if applicable</i> |  |                      |  |
| Description of the work                                         |  |                      |  |
| QLeave project number                                           |  |                      |  |
| Amount paid (\$)                                                |  | Date paid (dd/mm/yy) |  |
| Date receipted form sighted by assessment manager               |  |                      |  |
| Name of officer who sighted the form                            |  |                      |  |

# Application for operational works

**Economy, Planning & Environment  
Engineering and Environmental Assessment  
City Development**

PO Box 5042 GOLD COAST MC QLD 9726

P 07 5582 8866 F 07 5596 3653

W [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)

Please use BLOCK LETTERS and complete all details in full

## Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the *Information Privacy Act (Qld) 2009* and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to [cityofgoldcoast.com.au/privacy](http://cityofgoldcoast.com.au/privacy)

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

For more information to assist with your application and to submit online, please visit [cityofgoldcoast.com.au/lodgeda](http://cityofgoldcoast.com.au/lodgeda)

\* Indicates the field is mandatory

## Operational works application type (pre-assessment unavailable)\*

|                           |                          |                                                                                                                        |                          |
|---------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Associated building works | <input type="checkbox"/> | Change to ground level                                                                                                 | <input type="checkbox"/> |
| Civil engineering         | <input type="checkbox"/> | Landscaping – public                                                                                                   | <input type="checkbox"/> |
| Tree works - private      | <input type="checkbox"/> | Landscaping – private                                                                                                  | <input type="checkbox"/> |
| Tree works – development  | <input type="checkbox"/> | Confirmation of accepted development<br>(when choosing this option, you <b>must</b> select the related OPW type above) | <input type="checkbox"/> |

## Prescribed Tidal Works

|                                      |                          |                                  |                          |
|--------------------------------------|--------------------------|----------------------------------|--------------------------|
| Boat ramps                           | <input type="checkbox"/> | Jetty                            | <input type="checkbox"/> |
| Mooring piles                        | <input type="checkbox"/> | Pontoon                          | <input type="checkbox"/> |
| Revetment walls                      | <input type="checkbox"/> | Boulder Sea Wall                 | <input type="checkbox"/> |
| Boardwalks                           | <input type="checkbox"/> | Marina (Greater than six berths) | <input type="checkbox"/> |
| Artificial waterways and other works | <input type="checkbox"/> |                                  |                          |

## Coastal Management District

|                                      |                          |  |
|--------------------------------------|--------------------------|--|
| Artificial Waterways and other works | <input type="checkbox"/> |  |
|--------------------------------------|--------------------------|--|

## Details of original application

|                          |  |
|--------------------------|--|
| Original application no. |  |
|--------------------------|--|

## Fees\*

These fees are in accordance with Council's regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on Council's website [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)

## Payment options

|                                                                                                                                                                                                                 |  |                         |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------|--|
| Business partner account (BP)                                                                                                                                                                                   |  |                         |  |
| Business partner name                                                                                                                                                                                           |  | Business partner number |  |
| Cheque or credit card at any of Council's branch offices. For branch office locations and operating hours, please refer to Council's website <a href="http://cityofgoldcoast.com.au">cityofgoldcoast.com.au</a> |  |                         |  |
| Please be advised that payments by credit card will incur a surcharge.                                                                                                                                          |  |                         |  |
| Cheque or money order may be posted to Council's post office box address as above. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately receipted.  |  |                         |  |

## Office use only

|                         |  |                |                 |
|-------------------------|--|----------------|-----------------|
| Date received           |  | Fee paid       |                 |
| Received by             |  | Receipt number |                 |
| Business partner name   |  | Account number |                 |
| Business partner number |  | System code    | (if applicable) |

| Operational works application requirements*                                                                                                          |                              |                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| (Building and Construction Industry – portable long service leave Act 1991)                                                                          |                              |                             |
| Does the total cost of construction exceed \$150,000?                                                                                                | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <b>If yes, select evidence of one of the following as part of the application lodgement</b>                                                          |                              |                             |
| payment of levy, or                                                                                                                                  | <input type="checkbox"/>     |                             |
| payment of the first instalment of levy, or                                                                                                          | <input type="checkbox"/>     |                             |
| an exemption from payment of levy, or                                                                                                                | <input type="checkbox"/>     |                             |
| an exemption from immediate payment of levy                                                                                                          | <input type="checkbox"/>     |                             |
| <b>Section 1 – Forms*</b>                                                                                                                            |                              |                             |
| <b>State Government Forms</b>                                                                                                                        |                              |                             |
| Form 1                                                                                                                                               | <input type="checkbox"/>     |                             |
| <b>Council's Forms</b>                                                                                                                               |                              |                             |
| Pre-assessment certificate                                                                                                                           | <input type="checkbox"/>     |                             |
| Application form for operational works                                                                                                               | <input type="checkbox"/>     |                             |
| Engineering drawings – Application checklist – City Plan Schedule 6 - City Plan policies - SC6.11 City Plan policy – Land development guidelines     | <input type="checkbox"/>     |                             |
| Application for Approval of Engineering drawings – City Plan Schedule 6 – City Plan policies - SC6.11 City Plan policy – Land development guidelines | <input type="checkbox"/>     |                             |
| Street lighting application – City Plan Schedule 6 – City Plan policies - SC6.11 City Plan policy – Land development guidelines                      | <input type="checkbox"/>     |                             |
| <b>Section 2 – Supporting documents</b>                                                                                                              |                              |                             |
| Cover letter outlining proposal                                                                                                                      | <input type="checkbox"/>     |                             |
| Copy of previous planning approval ( <i>if applicable</i> )                                                                                          | <input type="checkbox"/>     |                             |
| Assessment benchmarks                                                                                                                                | <input type="checkbox"/>     |                             |
| <b>Section 3 – Plans and drawings</b>                                                                                                                |                              |                             |
| Plans (scaled to A3)                                                                                                                                 | <input type="checkbox"/>     |                             |
| <b>Section 4 – Specialist reports (as applicable)</b>                                                                                                |                              |                             |
| Flood search report                                                                                                                                  | <input type="checkbox"/>     |                             |
| Hydraulics report                                                                                                                                    | <input type="checkbox"/>     |                             |
| Stormwater management plan                                                                                                                           | <input type="checkbox"/>     |                             |
| Geotechnical report                                                                                                                                  | <input type="checkbox"/>     |                             |
| Dewatering management plan                                                                                                                           | <input type="checkbox"/>     |                             |
| Lake management study                                                                                                                                | <input type="checkbox"/>     |                             |
| Waterway study                                                                                                                                       | <input type="checkbox"/>     |                             |
| Water quality management plan                                                                                                                        | <input type="checkbox"/>     |                             |
| <b>Types of specialist reports for Environmental, open space, landscaping and tree works matters</b>                                                 |                              |                             |
| Detailed landscape plan                                                                                                                              | <input type="checkbox"/>     |                             |
| Bushfire management plan                                                                                                                             | <input type="checkbox"/>     |                             |
| Ecological assessment                                                                                                                                | <input type="checkbox"/>     |                             |
| Open space management plan                                                                                                                           | <input type="checkbox"/>     |                             |
| Arborist report/tree assessment plan/tree management plan                                                                                            | <input type="checkbox"/>     |                             |
| Effluent disposal plan                                                                                                                               | <input type="checkbox"/>     |                             |
| Acid sulphate soils investigation and management plan                                                                                                | <input type="checkbox"/>     |                             |
| <b>Types of specialist reports for Transport and traffic matters (<i>Civil engineering only</i>)</b>                                                 |                              |                             |
| Road traffic assessment report                                                                                                                       | <input type="checkbox"/>     |                             |
| Check vehicle crossing requirements                                                                                                                  | <input type="checkbox"/>     |                             |

**Declaration\***

I understand and acknowledge that:

- by making this application/request, I the applicant, declare that the owner has given written consent to the making of this application
- the information provided in this application is true and complete to the best of my knowledge
- Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- I approve of the information that has been provided in this application
- I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the Electronic Transactions (Queensland) Act 2001

**Signature****Date**

# Application for approval of engineering drawings

**Economy, Planning & Environment  
Engineering & Environmental Assessment  
City Development**  
PO Box 5042 GCMC Qld 9726  
P 07 5582 8866 F 07 5596 3653  
E [mail@goldcoast.qld.gov.au](mailto:mail@goldcoast.qld.gov.au)  
W [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)

**Please use BLOCK LETTERS and complete all details in full.**

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## Application details

|                                |    |
|--------------------------------|----|
| Estate name and stage          |    |
| Councils reference file number | PN |
| Developer's name               |    |

## Consulting engineer details

|                                          |     |            |         |
|------------------------------------------|-----|------------|---------|
| Company name                             |     |            |         |
| Contact person                           |     |            |         |
| Postal address                           |     |            |         |
| Phone number                             |     | Fax number |         |
| Mobile number                            |     | Email      |         |
| Engineering design                       | Yes | No         |         |
| Contract administration                  | Yes | No         |         |
| Existing approval number (if applicable) | Yes | No         |         |
|                                          |     |            | App no: |

## Property details

|            |                        |                                          |
|------------|------------------------|------------------------------------------|
| Lot number | Registered plan number | Existing approval number (if applicable) |
|            |                        |                                          |
| Address    |                        |                                          |
|            |                        |                                          |

## Certification

I/We hereby that I/we have exercised reasonable skill, care and diligence in the design of the works in accordance with:

- Relevant development approvals
- Councils Land Development Guidelines, standard specifications and drawings
- Relevant Australian standards, codes of practice.

|                                                    |             |      |
|----------------------------------------------------|-------------|------|
| Signature                                          | RPEQ number | Date |
|                                                    |             |      |
| Consulting engineer for and on behalf of (company) |             |      |

## Fees

There is no fee associated with this form.

## Supporting documents

- Councils engineering drawings – Engineering drawings application checklist with relevant sections completed.
- Two complete sets of A1 size engineering drawings (incomplete drawings and partial sets will not be accepted).
- One set of the job specification.
- Any information requested in the development approval conditions.
- Any relevant supporting documents.
- Details of a non-conforming design and reasons for its use (subject to Councils approval).

## Office use only

|               |             |
|---------------|-------------|
| Date received | Received by |
|               |             |

# Engineering drawings application checklist

**Economy, Planning & Environment**  
**Engineering & Environmental Assessment**  
**City Development**

PO Box 5042 GOLD COAST MC QLD 9726

P 07 5582 8866 F 07 5596 3653

E [mail@goldcoast.qld.gov.au](mailto:mail@goldcoast.qld.gov.au)

W [cityofgoldcoast.com.au](http://cityofgoldcoast.com.au)

Please use **BLOCK LETTERS** and complete all details in full.

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## Application details

|                                |  |
|--------------------------------|--|
| Estate name and stage          |  |
| Councils reference file number |  |
| Developer's name               |  |

## Consulting engineer details

|                |  |            |  |
|----------------|--|------------|--|
| Company name   |  |            |  |
| Contact person |  |            |  |
| Postal address |  |            |  |
| Phone number   |  | Fax number |  |
| Mobile number  |  | Email      |  |

## Property details

|                          |                 |                        |  |
|--------------------------|-----------------|------------------------|--|
| Lot number               |                 | Registered plan number |  |
| Property address         |                 |                        |  |
| Existing approval number | (if applicable) |                        |  |

## Checklist items submitted

|                          |       |       |    |     |
|--------------------------|-------|-------|----|-----|
| General                  | Items | ..... | or | N/A |
| Earthworks and roadworks | Items | ..... | or | N/A |
| Stormwater drainage      | Items | ..... | or | N/A |
| Miscellaneous            | Items | ..... | or | N/A |

## Office use only

### Fees

There is no fee associated with this form.

|                                                |             |
|------------------------------------------------|-------------|
| Not approved                                   |             |
| Approved subject to minor alterations as shown |             |
| Approved                                       |             |
| Date received                                  | Received by |

## Engineering drawings application checklist

| A. General                                                                                                                                                                                                                                                                                       | Yes | N/A |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|
| <b>1. Administration</b>                                                                                                                                                                                                                                                                         |     |     |
| Application form fully completed                                                                                                                                                                                                                                                                 |     |     |
| Approvals and clearances                                                                                                                                                                                                                                                                         |     |     |
| <ul style="list-style-type: none"> <li>Department of Transport and Main Roads</li> <li>Department of Environment and Heritage Protection</li> <li>Downstream drainage discharge rights</li> <li>Clearance for works through other properties</li> <li>Energex/Telstra</li> <li>Others</li> </ul> |     |     |
| Relevant standard drawings included in application                                                                                                                                                                                                                                               |     |     |
| Schedule of drawings (submitted) attached                                                                                                                                                                                                                                                        |     |     |
| Any building and construction work costing \$150,000.00 or more, the applicant is required under the <i>Building and Construction Industry (Portable Long Service Leave) Act 1991</i> to supply evidence of the following.                                                                       |     |     |
| Estimated cost of works:                                                                                                                                                                                                                                                                         | \$  |     |
| If work is \$150,000.00 or more provide one of the following.                                                                                                                                                                                                                                    |     |     |
| <ul style="list-style-type: none"> <li>Payment of levy.</li> <li>Payment of the first instalment of levy.</li> <li>An exemption from payment levy.</li> <li>An exemption from immediate payment of levy.</li> </ul>                                                                              |     |     |
| <b>2. Compliance with Councils approvals</b>                                                                                                                                                                                                                                                     |     |     |
| Rezoning, consent or other Council approval                                                                                                                                                                                                                                                      |     |     |
| Provisions for adjoining development requirements                                                                                                                                                                                                                                                |     |     |
| <b>3. RPEQ certification</b>                                                                                                                                                                                                                                                                     |     |     |
| All engineering drawings and specifications prepared and signed by a Registered Professional Engineer of Qld                                                                                                                                                                                     |     |     |
| <b>4. Title block on engineering drawings</b>                                                                                                                                                                                                                                                    |     |     |
| Estate name (if any)                                                                                                                                                                                                                                                                             |     |     |
| Stage number (if any)                                                                                                                                                                                                                                                                            |     |     |
| Developers name                                                                                                                                                                                                                                                                                  |     |     |
| Consultants name and address                                                                                                                                                                                                                                                                     |     |     |
| Drawing number and sheet number                                                                                                                                                                                                                                                                  |     |     |
| Scale with scale bar                                                                                                                                                                                                                                                                             |     |     |
| Locality description                                                                                                                                                                                                                                                                             |     |     |
| Origin of levels and location of permanent survey marks                                                                                                                                                                                                                                          |     |     |
| Schedule showing date and nature of amendments                                                                                                                                                                                                                                                   |     |     |
| Drawing title                                                                                                                                                                                                                                                                                    |     |     |
| Signed design certification by an experienced designer                                                                                                                                                                                                                                           |     |     |
| <b>5. Locality plan</b>                                                                                                                                                                                                                                                                          |     |     |
| North point                                                                                                                                                                                                                                                                                      |     |     |
| Major roads project                                                                                                                                                                                                                                                                              |     |     |
| Adjacent localities                                                                                                                                                                                                                                                                              |     |     |
| Development area outlines and shaded or crosshatched                                                                                                                                                                                                                                             |     |     |
| Scale noted                                                                                                                                                                                                                                                                                      |     |     |
| <b>6. Layout of stage plan</b>                                                                                                                                                                                                                                                                   |     |     |
| Layout of roads                                                                                                                                                                                                                                                                                  |     |     |
| Approved road names (road number not acceptable)                                                                                                                                                                                                                                                 |     |     |
| Allotment layout                                                                                                                                                                                                                                                                                 |     |     |
| Lot numbers                                                                                                                                                                                                                                                                                      |     |     |
| North point                                                                                                                                                                                                                                                                                      |     |     |
| Access restriction strips                                                                                                                                                                                                                                                                        |     |     |
| Stage boundaries clearly shown                                                                                                                                                                                                                                                                   |     |     |
| Existing easements                                                                                                                                                                                                                                                                               |     |     |

## Engineering drawings application checklist

| B. Earthworks and roadworks                                                                              | Yes | N/A |
|----------------------------------------------------------------------------------------------------------|-----|-----|
| <b>1. Earthworks</b>                                                                                     |     |     |
| <b>a) Drafting – drawings included</b>                                                                   |     |     |
| Legend                                                                                                   |     |     |
| Existing and proposed contours                                                                           |     |     |
| Cut and fill areas clearly shown                                                                         |     |     |
| Road and allotment layout (indicate numbers)                                                             |     |     |
| Approved road names                                                                                      |     |     |
| Location(s) and level(s) of permanent survey mark(s), reference stations etc used as datum for the works |     |     |
| <b>b) Design – complies with Councils guidelines</b>                                                     |     |     |
| Maximum cut or fill at boundary of subject land > 500 mm                                                 |     |     |
| No ponding or nuisance created at boundary of subject land                                               |     |     |
| Batter slopes                                                                                            |     |     |
| Location and level of retaining walls (if required)                                                      |     |     |
| Defined flood level (if appropriate)                                                                     |     |     |
| Flood fill level (if appropriate)                                                                        |     |     |
| <b>2. Roadworks drawings</b>                                                                             |     |     |
| <b>a) Drafting – drawings included</b>                                                                   |     |     |
| Approved road names and road reserve boundaries                                                          |     |     |
| Allotment boundaries, numbers, easements                                                                 |     |     |
| Centreline or construction line showing:                                                                 |     |     |
| • chainages                                                                                              |     |     |
| • bearings                                                                                               |     |     |
| • offsets if construction line is not the centreline of road                                             |     |     |
| • all intersection points.                                                                               |     |     |
| Information for each curve including:                                                                    |     |     |
| • tangent point chainages and offsets                                                                    |     |     |
| • curve radii                                                                                            |     |     |
| • arc length                                                                                             |     |     |
| • tangent length                                                                                         |     |     |
| • superelevation (if applicable)                                                                         |     |     |
| • curve widening (if applicable).                                                                        |     |     |
| Kerb lines including:                                                                                    |     |     |
| • kerb radii (where not parallel to centreline)                                                          |     |     |
| • tangent point chainages (where not parallel to centreline).                                            |     |     |
| Edge of pavement where no kerb is constructed                                                            |     |     |
| Position and extent of channelisation                                                                    |     |     |
| Location and details of all traffic signs, guideposts, guardrail, and other road furniture, etc          |     |     |
| Pavement markings                                                                                        |     |     |
| Catchpit, manhole and pipeline locations                                                                 |     |     |
| Drainage details (if applicable)                                                                         |     |     |
| Drainage details (if applicable)                                                                         |     |     |
| Concrete footpaths and bikeways showing DDA compliance                                                   |     |     |
| Location and details for access points, invert crossings, access ramps                                   |     |     |
| North point on each plan view                                                                            |     |     |
| Changes in surfacing material                                                                            |     |     |
| <b>b) Design – complies with Councils design guidelines</b>                                              |     |     |
| Maximum design speed                                                                                     |     |     |
| Sight distances                                                                                          |     |     |
| Horizontal and vertical alignment                                                                        |     |     |
| Transit lanes and road tapers                                                                            |     |     |
| Parking                                                                                                  |     |     |

## Engineering drawings application checklist

| B. Earthworks and roadworks cont                                                         | Yes | N/A |
|------------------------------------------------------------------------------------------|-----|-----|
| <b>3. Intersection cul-de-sac and speed control devices</b>                              |     |     |
| <b>a) Drafting – drawings included</b>                                                   |     |     |
| Kerb levels                                                                              |     |     |
| Access ramp locations                                                                    |     |     |
| Finished design contours                                                                 |     |     |
| Channelisation details including setout details, radii, etc                              |     |     |
| Location of traffic signs, guideposts                                                    |     |     |
| Visibility benching (if applicable)                                                      |     |     |
| Ducting for future signals (if applicable)                                               |     |     |
| Linemarking (linemarking and signage may be shown on a separate plan)                    |     |     |
| Speed control device details (if necessary)                                              |     |     |
| Details of construction methods for surfacing other than asphalt or sprayed bitumen      |     |     |
| Design vehicle paths shown for all speed control devices and turnaround areas            |     |     |
| <b>b) Design – complies with Councils design guidelines</b>                              |     |     |
| Layout/configuration                                                                     |     |     |
| Contours/crossfall                                                                       |     |     |
| Minimum kerb and channel fall                                                            |     |     |
| Design vehicle paths and clearances                                                      |     |     |
| Councils garbage truck manoeuvring                                                       |     |     |
| Parking requirements                                                                     |     |     |
| Sight distances                                                                          |     |     |
| Roundabouts                                                                              |     |     |
| Access ramps at all turnouts at intersections where barrier kerb and channel is required |     |     |
| <b>4. Road longitudinal sections</b>                                                     |     |     |
| <b>a) Drafting – drawings included</b>                                                   |     |     |
| Approved road names                                                                      |     |     |
| Chainages on centreline (and construction line if used)                                  |     |     |
| Existing surface peg levels                                                              |     |     |
| Design road centreline levels                                                            |     |     |
| Design grades                                                                            |     |     |
| Length and radii of vertical curves                                                      |     |     |
| Chainage and levels at grade intersection points                                         |     |     |
| Chainage and levels at vertical curve tangent points                                     |     |     |
| Cut and/or fill depths                                                                   |     |     |
| Horizontal radii and tangent point chainage                                              |     |     |
| Kerb levels                                                                              |     |     |
| Approved road names, centrelines and IP chainage of intersecting (side) roads            |     |     |
| <b>b) Design – complies with Councils design guidelines</b>                              |     |     |
| Maximum grades                                                                           |     |     |
| Sight distance                                                                           |     |     |
| Minimum grade                                                                            |     |     |
| Change in grades without VC                                                              |     |     |
| Crest and sag curves                                                                     |     |     |

## Engineering drawings application checklist

| B. Earthworks and roadworks cont                                                                                  | Yes        | N/A        |
|-------------------------------------------------------------------------------------------------------------------|------------|------------|
| <b>5. Road cross section</b>                                                                                      |            |            |
| <b>a) Drafting – drawings included</b>                                                                            |            |            |
| Approved road names                                                                                               |            |            |
| Road reserve boundaries                                                                                           |            |            |
| Road centreline or construction line                                                                              |            |            |
| Original natural surface line profile                                                                             |            |            |
| Constructed cross section profile                                                                                 |            |            |
| Chainage on centreline or construction line together with natural surface level or peg level                      |            |            |
| Offset to road centreline from peg line or construction line                                                      |            |            |
| Cross fall batter slopes and dimensions where these differ to that shown on the type cross section                |            |            |
| Pavement depths wherever these differ from typical cross section                                                  |            |            |
| <b>b) Typical cross section shown for each road containing</b>                                                    |            |            |
| Road reserve width                                                                                                |            |            |
| Road width between nominal kerb line, or pavement width where no kerb is constructed                              |            |            |
| Verge, footpath width                                                                                             |            |            |
| Location and width of concrete footpath or bikeway, where required                                                |            |            |
| Kerb and channel type                                                                                             |            |            |
| Crossfalls and/or grades of pavement, footpaths and batters, etc with offsets to change of grade point            |            |            |
| Type and thickness of wearing surfacing                                                                           |            |            |
| Total depth of pavement courses with CBR values of material used (if available)                                   |            |            |
| <b>c) Design – complies with Councils design guidelines</b>                                                       |            |            |
| Typical cross sections and includes:                                                                              |            |            |
| • Width for transit lands and bikeways                                                                            |            |            |
| • Typical footpath verge widths                                                                                   |            |            |
| Access grades/limits to lots                                                                                      |            |            |
| Road crossfalls                                                                                                   |            |            |
| Formation batter slope stability and scour protection                                                             |            |            |
| <b>C. Stormwater drainage</b>                                                                                     | <b>Yes</b> | <b>N/A</b> |
| <b>1. Stormwater drainage catchment plan</b>                                                                      |            |            |
| Northpoint                                                                                                        |            |            |
| Approved road names                                                                                               |            |            |
| Existing and proposed property and road boundaries                                                                |            |            |
| All catchments/sub catchments designated as per drainage calculation sheet                                        |            |            |
| Catchment/sub catchment boundaries indicated by a bold line                                                       |            |            |
| Existing and proposed contours at a suitable interval (in different line types)                                   |            |            |
| Direction of watershed along the flow path giving the longest time of concentration                               |            |            |
| Stormwater reticulation schematic layout shown including manhole, inlet and outlet numbers (for urban catchments) |            |            |
| All internal and external catchments shown to scale                                                               |            |            |
| <b>2. Stormwater drainage detail plan</b>                                                                         |            |            |
| Details of pipe junctions in manholes, where pipe centrelines are offset from centre point of manhole             |            |            |
| Full details including reinforcing of non-standard manholes                                                       |            |            |
| Catchpit and filed inlet locations (chainage, offset levels, etc)                                                 |            |            |
| Manhole locations (chainage, offset levels, etc)                                                                  |            |            |
| Invert levels and diameters of pipe connections from catchpits to manholes                                        |            |            |
| Approved road names                                                                                               |            |            |
| Class of pipe checked                                                                                             |            |            |

## Engineering drawings application checklist

| C. Stormwater drainage cont                                                                                                                                | Yes | N/A |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|
| <b>3. Roof water/inter-allotment drainage</b>                                                                                                              |     |     |
| <b>a) Drafting – layout plan contains</b>                                                                                                                  |     |     |
| Legend                                                                                                                                                     |     |     |
| All allotments and allotment numbers                                                                                                                       |     |     |
| Existing and finished surface contours                                                                                                                     |     |     |
| Location and size of inter-allotment drainage areas                                                                                                        |     |     |
| Location and size of stormwater drainage to which system is connected                                                                                      |     |     |
| Label inter-allotment pits and receiving stormwater structures                                                                                             |     |     |
| Pit or inlet locations, surface levels and inlet/outlet invert levels                                                                                      |     |     |
| Required easements                                                                                                                                         |     |     |
| Details of connections to kerb and channel (if appropriate)                                                                                                |     |     |
| <b>b) Design – complies with Councils guidelines</b>                                                                                                       |     |     |
| Pipe sizes and pipe materials                                                                                                                              |     |     |
| Cover                                                                                                                                                      |     |     |
| Grades                                                                                                                                                     |     |     |
| <b>4. Drainage longitudinal sections</b>                                                                                                                   |     |     |
| <b>a) Catchpit connection details (may be in table form)</b>                                                                                               |     |     |
| <b>b) Longitudinal section for each line containing</b>                                                                                                    |     |     |
| Chainages                                                                                                                                                  |     |     |
| Existing natural surface levels and design finished surface levels                                                                                         |     |     |
| Manhole and endwall chainages together with surface levels and inlet and outlet invert levels                                                              |     |     |
| Distances between manholes/catchpits/endwalls                                                                                                              |     |     |
| Grade of each pipe section                                                                                                                                 |     |     |
| Diameter and class and material of each pipe section (eg. marine class)                                                                                    |     |     |
| Hydraulic grade line and levels, design storm frequency                                                                                                    |     |     |
| Drainline and manhole number                                                                                                                               |     |     |
| Manhole diameters and/or reference to separate detail drawing                                                                                              |     |     |
| Road names where applicable                                                                                                                                |     |     |
| Open drain details                                                                                                                                         |     |     |
| <b>c) Open drains</b>                                                                                                                                      |     |     |
| Cross sections at each peg chainage (usually 20 m intervals)                                                                                               |     |     |
| Details of drop structures, energy dissipators, etc (including top view, section views etc.)                                                               |     |     |
| <b>d) Design – complies with Councils design guidelines</b>                                                                                                |     |     |
| Batter slope/stability                                                                                                                                     |     |     |
| Scour velocities                                                                                                                                           |     |     |
| Maintenance criteria                                                                                                                                       |     |     |
| <b>5. Stormwater drainage calculations</b>                                                                                                                 |     |     |
| <b>a) Calculation table</b>                                                                                                                                |     |     |
| Stormwater calculations must be submitted for the design storms on an A1 spread sheet, preferably Councils standard stormwater drainage calculation sheet. |     |     |
| <b>b) Design – complies with Councils design manual</b>                                                                                                    |     |     |
| Legal point of discharge identified                                                                                                                        |     |     |
| Downstream drainage approvals                                                                                                                              |     |     |
| Unflooded widths                                                                                                                                           |     |     |
| Calculations provided for major and minor systems                                                                                                          |     |     |
| Blockage factors to catchpits for major systems                                                                                                            |     |     |

## Engineering drawings application checklist

| C. Stormwater drainage cont                                                                          |     |     |
|------------------------------------------------------------------------------------------------------|-----|-----|
| 6. Detention basin details                                                                           | Yes | N/A |
| <b>a) Drawings contain</b>                                                                           |     |     |
| Plan view                                                                                            |     |     |
| Sectional views                                                                                      |     |     |
| Details of basin wall construction                                                                   |     |     |
| Details of outlet structures (low and high level outlets)                                            |     |     |
| Extent of any permanent storage                                                                      |     |     |
| Maximum storage level                                                                                |     |     |
| Extent and nature of any landscaping                                                                 |     |     |
| <b>b) Design – Complies with Councils guidelines and QUDM</b>                                        |     |     |
| Affect on runoff hydrograph for catchment checked                                                    |     |     |
| Batter slopes                                                                                        |     |     |
| Minor flood levels                                                                                   |     |     |
| Maximum flooded depth                                                                                |     |     |
| Inlets and outlets                                                                                   |     |     |
| Scour protection                                                                                     |     |     |
| Base slopes/crossfall for active recreation use                                                      |     |     |
| High level outlet                                                                                    |     |     |
| Earthworks                                                                                           |     |     |
| <b>7. Water quality site management/runoff control works</b>                                         |     |     |
| Plan layout/extent                                                                                   |     |     |
| Site's existing topography                                                                           |     |     |
| How and when it will be altered                                                                      |     |     |
| Typical device details/materials for erosion and sediment control measures proposed                  |     |     |
| Temporary and permanent works indicated                                                              |     |     |
| Catchment boundaries and direction on flow for different drainage areas before and after development |     |     |
| Design complies with <b>QUDM Section 9.03.5</b>                                                      |     |     |
| <b>8. Gross pollutant traps</b>                                                                      |     |     |
| Plan layout                                                                                          |     |     |
| Long section and cross sections                                                                      |     |     |
| Structural elements detailed                                                                         |     |     |
| All materials specified/indicated                                                                    |     |     |