



28th February 2025

Our reference: 20203014

Gold Coast City Council
PO Box 5042
Gold Coast MC, QLD 9726

Lodged Online
Business Partner Account: BP4806828

*Please process the application and arrange payment using our account number **BP4806828**.*

Dear Sirs / Madams

**Development Application | Material Change of Use – Community Residence | 13 Mackellar Drive, Upper Coomera
| Lot 124 on SP313554**

We hereby make development application for a Material Change of Use under the Gold Coast City Planning Scheme at the above property. The application triggers Code assessment due to non-compliance with the identified requirements within the *Planning Regulation 2017*.

Please find attached copies of:

1. DA Form 1;
2. Owner's Consent;
3. Title Search;
4. Survey Plan;
5. ASIC company search
6. Town Planning Assessment Report;
7. Code Assessment Response; and
8. Proposed Plans.

Please process the application and arrange payment using our account number **BP4806828**.

I look forward to hearing from you at your earliest convenience. Should you have any further enquiries please contact us on 3707 6675 or email town.planning@pplan.com.au.

Yours sincerely

Blair McPherson
Town Planner