DELIVERING FOR QUEENSLAND | Queensland Government

Department of
State Development,
Infrastructure and Planning

SARA reference: 2606-53212 SRA
Council reference: MCU/2026/222
Applicant reference: UP25198

6 July 2026

WIM Architects Pty Ltd
c/- Ultimate Planning Solutions
admin@ultimateplanning.com.au

Attention: Jackson Bohlsen

Dear Jackson

Action notice
(Given under section 8 of the Development Assessment Rules)

The State Assessment and Referral Agency (SARA) received your referral agency material for the following premises on 29 June 2026.

Location details

Street address:	60 Kortum Drive, Burleigh Heads
Real property description:	Lot 20 on RP217867
Local government area:	Gold Coast City Council

Under the Planning Regulation 2017, the relevant referral requirements for the development application are as follows:

- Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1—Material change of use of premises near a state transport corridor (10.9.4.2.4.1).

The application does not meet the requirements for a properly referred application under section 54 of the *Planning Act 2016*. The reason for this decision is that although payment was advised you have requested a revised Notice to Pay and therefore have not paid the outstanding referral fee.

The application will not be accepted as properly referred until the total development application fee is paid to SARA. Based on the information provided above, SARA calculates that $1,879.00 is currently outstanding.

To ensure the application is properly referred, you are required to:

- complete the above action/s; and
- give SARA notice advising that you have complied with this action notice within 20 business days, starting the day after receiving this action notice, or a further period agreed between the applicant and SARA.

Far North Queensland regional office
Ground Floor, Cnr Grafton and Hartley Street, Cairns
PO Box 2358, Cairns QLD 4870

For further information please contact Poppy Ellis-Southwell, Principal Planning Officer, on (07) 5644 3214 or via email SEQSouthPlanning@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Fletcher Smith
Principal Planning Officer, Planning Services (SEQ South)

cc Gold Coast City Council, mail@goldcoast.qld.gov.au