



Application for Operational Works

Operational Works applications requiring pre-assessment

- ☐ Change to ground level (single lots only)
☐ Civil engineering – Works For Infrastructure (subdivisions only)
☐ Landscaping - public

☒ Pre-assessment certificate attached

☐ Pre-assessment request

- For pre-assessment applications, please refer to Council's website for more information.
http://www.goldcoast.qld.gov.au/t_standard2.aspx?pid=286#development

Operational Works applications Pre assessment unavailable

- ☐ Associated building works
☐ Electrical drawings
☐ Car parking
☐ Sediment and erosion control
☐ Tree works - development
☒ Landscaping - private

Tidal minor works

- ☐ Mooring piles
☐ Jetty
☐ Pontoon
☐ Revetment walls
☐ Boat ramps

Tidal major works

- ☐ Boardwalks
☐ Marina

Tidal other

- ☐ Coastal other
☐ Boulder sea wall

Correct versions of these forms must be provided to be considered a properly made application

Provided ☒

Mandatory requirements for a 'Properly Made' application

Refer to Section 260 of the Sustainable Planning Act 2009

Correct application fee as prescribed by current Council budget



All parts of relevant IDAS application forms completed. Ensuring that all completed IDAS forms are the current version number



① Forms

Application Details - IDAS Form 1



Relevant IDAS Forms –
Mandatory Requirement

Building or operational work assessable against a planning scheme
– IDAS Form 6



Requirements for a 'Well Made' application

- Correct number of application copies including all forms and supplementary information
- Supporting information:
 - Outlining the development proposal
 - Addressing the relevant codes and constraints
 - Including all necessary information as detailed in this form

A surcharge of 50% of the standard application fee will be applied to all applications determined not to have provided this information.

Operational Works application requirements

Please ☒

Provided ☒

Building and construction industry (portable long service leave) Act 1991

Provide evidence of one of the following:

- Payment of levy, or
- Payment of the first instalment of levy, or
- An exemption from payment of levy, or
- An exemption from immediate payment of levy



Relevant IDAS Form

Development Application IDAS Assessment Checklists



Relevant GCCC Forms

Pre-Assessment Certificate



Form *Application for Operational Works*



Supplementary Information Sheet – Operational Works



Appendix A – Engineering Drawings – Application Checklist – Gold Coast City Council Land Development Guidelines



Appendix B – Application for Approval of Engineering Drawings – Gold Coast City Council Land Development Guidelines



Application for Operational Works

Documentation	Applicable OR Not Applicable?	Comments Please refer to the information notes for further clarification of requirements. This document also clarifies which section of the form is required for each application type.
② Planning Report	NA	
③ Prior Planning Approval	NA	
④ Planning Scheme Codes - Domain Place Code - Specific Development Code - Constraint Codes	NA	
⑤ Hydraulic, Water Quality and Geotechnical Engineering - Flood Search Report - Hydraulics Report - Stormwater Management Plan - Geotechnical Report - Dewatering Management Plan - Lake Management Study - Waterway Study - Water Quality Management Plan - Other relevant requirements	NA	
⑥ Environmental, Open Space and Landscaping <i>Refer to Landscape Works Specific Development Code – Sections 2.1 and 6.1.1 and refer to Gold Coast City Landscape Strategy Part 2 Landscape Works Documentation Manual Section B 3.0</i> - Statement of Landscape Intent - Bushfire Management Plan - Vegetation Management Plan - Ecological Assessment - Open Space Management Statement - Arborist Reports - Photographs identifying all trees on the site - Effluent Disposal Areas - Acid Sulphate Soils Investigation & Management Plan - Other relevant requirements	NA NA NA NA NA NA NA NA NA NA	
⑦ Transport and Traffic (Civil Engrg only) - Road Traffic Assessment Report - Other relevant requirements	NA	
⑧ Plans and Drawings	Refer to SPA IDAS Form 6	
⑨ Other/Misc List any additional information provided to support the application		