

Date: 12 October 2023
Contact: DART
Location: City Development
Telephone: 07 5582 8866
Our reference: OPW/2023/1142
Payment Ref: 549478667

Robin Russell & Associates Pty Ltd
UNIT 204 / 6 Barbarra St
STAFFORD QLD 4053

Dear Sir/Madam

Action Notice - Not Properly Made Application - Assessment Manager
(Given under section 3.1 of the Development Assessment Rules)

The development application described below was lodged with the Council of the City of Gold Coast (Council) on 28 September 2023.

The application was lodged by:

Applicant name: Robin Russell & Associates Pty Ltd
Applicant contact details: UNIT 204 / 6 Barbarra St, STAFFORD QLD 4053

in relation to development of land/premises described as:

Street address: 79 Courtney Drive, Upper Coomera Qld 4209
Real property description: Lot 188 RP173728, Lot 189 RP173728, Lot 190 RP173728, Lot 191 RP173728, Lot 192 RP173728
Application number: OPW/2023/1142
Approval(s) sought: Development permit carrying out Operational Works
Nature of development proposed: Electrical Reticulation & Street Lighting

This development application is not a properly made application under section 51 of the *Planning Act 2016*.

The reasons why Council, as assessment manager, is not satisfied that the application is properly made is/are:

- The application has not been made in the approved form.

The following action/s must be taken to make the application comply with section 51 of the *Planning Act 2016*:

Approved form - required

- The approved form for making the application is required to be amended (*DA Form 1*).
- The following amendments are required before the DA Form 1 is considered acceptable. These amendments need to be made in addition to the existing information on the DA Form 1.
 - **Part 2, 3.1, a** – Location Details – Ensure the location details are provided in full.

Response Due Date

The above action/s must be completed and a notice given to Council as assessment manager advising that the action notice has been complied with.

If Council does not receive notice confirming you have complied with the action notice within 20 business days being **9 November 2023**, or a further period agreed with Council – the application will be taken to have not been made, pursuant to section 3.7 of the Development Assessment Rules.

Please note: Fees will be determined as received when funds have cleared, this may take up to three business days.

Response Format

As an electronically lodged application, please email all responses in PDF attachments (titled: 1 forms, 2 supporting documents, 3 plans and 4 specialist reports) to: DART@goldcoast.qld.gov.au. Do not password protect the PDF.

Contacting us

Should you wish to clarify any issues contained in this letter, please do not hesitate to contact Planning Assessment on 07 5582 8866.

Yours faithfully



Elisha Martin
Supervisor
Development Assessment Review Team
For the Chief Executive Officer
Council of the City of Gold Coast

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How to contact us



cityofgoldcoast.com.au



Council of the City of Gold Coast
PO Box 5042 GOLD COAST MC QLD 9726