

Application for operational works

Planning and Regulation
City Development
Engineering and Landscape Assessment
PO Box 5042 GOLD COAST MC QLD 9726
P 07 5582 8866 F 07 5596 3653
W cityofgoldcoast.com.au

Please use BLOCK LETTERS and complete all details in full

Privacy statement

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the *Information Privacy Act (Qld) 2009* and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to cityofgoldcoast.com.au/privacy

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

For more information to assist with your application and to submit online, please visit cityofgoldcoast.com.au/lodgeda

* Indicates the field is mandatory

Operational works application type (pre-assessment unavailable)*

Associated building works	☐	Change to ground level	☐
Civil engineering	☐	Landscaping – public	☐
Minor civil works	☐	Landscaping – private	☐
Tree works - private	☐	Electrical reticulation and street lighting	☐
Tree works – development	☐		

Prescribed Tidal Works

Boat ramps	☐	Jetty	☐
Mooring piles	☐	Pontoon	☐
Revetment walls	☐	Boulder Sea Wall	☐
Boardwalks	☐	Marina (Greater than six berths)	☐
Artificial waterways and other works	☐		

Coastal Management District

Artificial Waterways and other works	☐	
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Details of original application

Original application no.	
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Fees*

These fees are in accordance with Council's regulatory fees and non-regulatory charges. A copy of these fees and charges can be found on Council's website cityofgoldcoast.com.au

Payment options

Business partner account (BP)	
Business partner name	Business partner number
Cheque or credit card at any of Council's branch offices. For branch office locations and operating hours, please refer to Council's website cityofgoldcoast.com.au	
Please be advised that payments by credit card will incur a surcharge.	
Cheque or money order may be posted to Council's post office box address as above. Please ensure that you provide adequate reference details or attachments to allow the cheque to be appropriately receipted.	

Office use only

Date received		Fee paid	
Received by		Receipt number	
Business partner name		Account number	
Business partner number		System code	(if applicable)

Operational works application requirements* (Building and Construction Industry – portable long service leave Act 1991)		
Does the total cost of construction exceed \$150,000?	Yes ☐	No ☐
If yes, select evidence of one of the following as part of the application lodgement		
payment of levy, or	☐	
payment of the first instalment of levy, or	☐	
an exemption from payment of levy, or	☐	
an exemption from immediate payment of levy	☐	
Section 1 – Forms*		
State Government Forms		
Form 1	☐	
Council's Forms		
Pre-assessment certificate	☐	
Application form for operational works	☐	
Engineering drawings – Application checklist – City Plan Schedule 6 - City Plan policies - SC6.11 City Plan policy – Land development guidelines	☐	
Application for Approval of Engineering drawings – City Plan Schedule 6 – City Plan policies - SC6.11 City Plan policy – Land development guidelines	☐	
Street lighting application – City Plan Schedule 6 – City Plan policies - SC6.11 City Plan policy – Land development guidelines	☐	
Section 2 – Supporting documents		
Cover letter outlining proposal	☐	
Copy of previous planning approval (<i>if applicable</i>)	☐	
Assessment benchmarks	☐	
Section 3 – Plans and drawings		
Plans (scaled to A3)	☐	
Section 4 – Specialist reports (as applicable)		
Flood search report	☐	
Hydraulics report	☐	
Stormwater management plan	☐	
Geotechnical report	☐	
Dewatering management plan	☐	
Lake management study	☐	
Waterway study	☐	
Water quality management plan	☐	
Types of specialist reports for Environmental, open space, landscaping and tree works matters		
Detailed landscape plan	☐	
Bushfire management plan	☐	
Ecological assessment	☐	
Open space management plan	☐	
Arborist report/tree assessment plan/tree management plan	☐	
Effluent disposal plan	☐	
Acid sulphate soils investigation and management plan	☐	
Types of specialist reports for Transport and traffic matters (Civil engineering only)		
Road traffic assessment report	☐	
Check vehicle crossing requirements	☐	

Declaration*

I understand and acknowledge that:

- by making this application/request, I the applicant, declare that the owner has given written consent to the making of this application
- the information provided in this application is true and complete to the best of my knowledge
- Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- I approve of the information that has been provided in this application
- I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the Electronic Transactions (Queensland) Act 2001

Signature**Date**